



MAYFAIR NEIGHBOURHOOD FORUM

MAYFAIR NEIGHBOURHOOD FORUM – STEERING GROUP MEETING

15:00-17:00, WEDNESDAY 21st OCTOBER

Zoom Conference Call

PARTICIPANTS

Jeremy Bishop (Chair)	Resident
Jace Tyrell (Vice-Chair)	Business
Fr Dominic Robinson	Community
Fr Richard Fermer	Community
Bob Dawson	Business
Marie-Louise Burrows	Resident
Diana Dennis	Resident
Gordon Morrison	Resident
Sandeep Bhalla	Business

SECRETARIAL

Hannah Kinnimont	Grosvenor
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IN ATTENDANCE

Scott Marshall	Crown Estate
Eric Scots Knight	Resident Applicant
Zaria Pinchbeck	Resident Applicant
Giles Easter	Business Applicant
Dan Johnson	NWEC
Piers Townley	Grosvenor/Business Applicant
Nigel Hughes	Business
Alice Stewart	NWEC

APOLOGIES

Keith Bailey	Business
Kate Goodwin	Community
Scott Collier	Community

AGENDA:

1.0 Welcome & Apologies

- JB welcomed all to the meeting.
- Apologies were received from Scott Collier, Kate Goodwin, Keith Bailey.

2.0 Minutes of last meeting

- September's SG minutes were approved.

3.0 Regents Street Public Realm (Scott Marshall – Crown Estate)

- Scott Marshall, Head of Public Realm and Urban Infrastructure at the Crown presented on the Crown's plans for Regent Street.
- SM described the need for Regents Street in the immediate and longer term to address social distancing, sustainable modes of transport and to support sustainable economic recovery. It's clear Covid will be around into the future, and the temporary barriers can't be there indefinitely.
- Something needs to be done in advance of Christmas – with a need to drive the local economy and keep the R value under control.
- Their plan for Regent's Street includes taking away one lane of traffic and re-allocating it to pedestrians, demarcated by a HVM and greening. There will also be a mandatory cycle lane.
- The Crown Estate is to fund the project with WCC.
- It's a temporary, 2 year design life for the scheme initially.
- TB commented he likes the scheme, but there is space for improvement on the cycling layout with the new cycle lanes, and a need to make sure there's safety.
- GE asked is it the long term intention to have a single lane of traffic in each direction?
- SD described that it's something to consider in the ongoing conversation, as a dual carriageway down a prime central street doesn't add to the architecture, and a rebalance might be needed. It'd also help to improve air quality if there were fewer vehicles.
- JB commented he'd like the MNF to be part of the consultation moving forward.

4.0 Amenities Societies Meeting with WCC (FrRF and JT)

- JT described that a primary focus of the meeting was on al fresco, with support for outdoor heating and solutions to help restaurants temporarily over the winter.
- TB described that guidance was posted yesterday that was available to businesses that want to extend their al fresco measures. Road closures will end in 10 day's time, with businesses asked to put forward ideas on what to do outside their premises. There won't be the mass of road closures as before, but if an individual premise wants to extend into the road they'll allow for that. A critical element is there must be the support of residents for restaurant's actions – those residents immediately close by for small activities, and for larger, combined groups of restaurants, local groups will need to review. The actions will be piecemeal and they're trying to find ways to support those groups that would normally gather lots of income over Christmas. They'd like to find ways to support this with minimal people around.
- JT described that the Roma community were another focus. WCC have worked with TFL to evict those within the TFL central reservation of land, and there's a need to engage with the Crown more for longer term activity.
- FrDR is part of the residents group that has also been involved in working with the Roma. St Mungo's have hired 2 Roma outreach workers, and it's worth noting WCC have made offers of accommodation to all Roma present, as well as help to vulnerable individuals, and nobody has taken up any offer.
- There is a campaign to encourage people to not give, and there are other activities working with venues in Mayfair to help.
- FrRF commented he's happy with the discussion.
- FrDR commented it's helpful the groups including the police and St Mungo's are working together.
- FrRF commented he's heard about assaults on Mount Street recently.
- SB commented that there have been fewer Roma along Mount Street and there's a notable difference.
- JT suggested that Berkeley Square is an area of focus, and there has been an improvement there. Now the BID area is growing, there will with time be more security focus in the wider BID areas.

4.0 NWECC Renewal Mandate Business Proposal (JT)

- JT talked through the presentation attached (Attachment 2), that sets out NWECC's business proposal for the next 5 years.

- JT talked through the aims for NWEAC and where money will be spent. Key projects include a zero-emission traffic zone and delivering ambitions for Oxford Street.
- The ballot is next March, and NWEAC are going through approvals with the City Council at the moment. They need over 51% of property owners and occupiers to vote in favour to win.
- MLB asked about Brexit.
- JT commented that businesses are pragmatic everything will change 1st January – but it's difficult to distinguish between Covid and Brexit.
- FRF asked is there a thought there might be a review of the balance between residential and commercial activity in places such as Mayfair?
- JT commented there will likely be a shift in commercial uses within Mayfair, and some of the uses will likely be residential and community. But fundamentally, the residential shift would be the policy of the City Council.
- TB described the City plan does call for more balance in the West End, and what they'd like to see is residential units being larger and more family orientated, rather than the smaller studios and 1 beds we've seen in the last few years.

5.0 AGM General Meeting (PT, HK & JT)

Organisation Update

- HK provided an update on organisation for the AGM.

Review of Voting Proposals

- HK described that voting would take place virtually in advance, with results revealed at the AGM.
- JB commented a need for voting to require names be input.
- HK to then check votes against the membership database.

Final Agenda Review

- A final agenda for the AGM was confirmed, with each item allocated to a member.

Action = HK to link with FrRF and FrDR on preparation for moderation.

Action = HK to send DJ the AGM details

Final Articles of Association Review/ Review of SG Applicants

- There are 4 SG Director applicants – Zaria Pinchbeck (resident), Eric Scots-Knight (resident), Piers Townley (Business) and Giles Easter (Business).
- JB talked through the proposed amendments to the Articles of Association.
- JB commented that the deadline for SG Director applicants has passed, and asked should the group still reach out for additional Community applicants?
- JT commented it's a good idea that the community groups are involved, but it might be too close to the AGM.
- GM suggested leaving the sourcing of more community Directors until after the AGM.
- BD commented it's good to have more people but don't need to rush to have it done for the AGM.
- MLB thinks to leave sourcing more community Directors until after the AGM when things have settled down a bit.
- A Majority agreed to delay seeking more community Directors until after the AGM.
- FRFR noted the community sector will need more stirring up in advance of the next General Meeting.
- JB asked is everyone happy with the Articles Amendments?
- The amendments to the Articles of Association were accepted by the SG and are to be passed to voting by the membership.

- JT raised that a member had asked about whether it was not possible for those without PCs to Join. Members could phone in, addressing this concern.

6.0 NCIL Organisations and Communication (NH & Dan Johnson, NWECC)

- £161,000 can be drawn down for the 3 projects – the use class mapping (with 3 year update), the reverse vending machine project and greening a route from Regent's Street to Hyde Park (including developing concept designs, developing cost estimates and some initial projects).
- Within 3 projects there are funds for project management and stakeholder engagement (totalling £24k).
- JB asked how do the SG access the £24k of funds? Is the SG in a position to raise invoices for this money?
- DJ clarified it's a matter of invoicing to get the money. What can't be done is invoice for the full amount – it has to be against specific works that has been delivered or which will be delivered. The SG need to be clear where the money will be going.
- NH commented British Land are to confirm whether the vending machine will go in the ground floor of West One. Gerald Eve are writing to WCC on the project.
- NH commented there's a need for a formal CIL structure; there needs to be engagement with a CIL committee, with wider representation and a need for terms of reference for the wider CIL group. How to support administrative and PM support and making the group accountable for CIL. This would mean there's a transparent structure to draw down funds when they're needed.
- FrRF and GM agreed with NH.
- FrRF asked whether there are any caveats, including the impacts of the planning changes coming in that may undermine ability to allocate CIL in the future.
- JT commented there will likely be 3-4 years of the model, rather than months, but that things will change – there's a need to use the money to get the projects off the ground now.
- JT commented that NWECC will support the greening project.
- NH commented it's worthwhile to make use of the councillor's proportion of CIL too.
- JB commented a need to liaise with those who are doing public realm projects.
- PT asked for envisaged timings on having something to share on the green route.
- DJ commented the first stage of work would be May next year, but it'd be 4 month's work in experience.
- PT commented Grosvenor are happy to help for their relevant stretch.
- JB commented that the fragmented approach currently adopted doesn't show Mayfair in a good light.
- FrRF commented a need to make space for CIL applications in the future that are more inclusive of the residential base. There's a need to acknowledge both interests are at state.
- PT commented that it'd be nice to get a rep from the school involved and to help them to lead on a CIL project.
- DJ agreed that this will be something to do moving forward – engaging as many as possible early on.
- DJ spoke to other societies sharing his CIL experiences, and he's happy to engage with the community.
- NH commented the green route goes around the school and Grosvenor Chapel.

7.0 Any Other Business

- JT added that NWECC are working on a number of traffic free days, including on Oxford Street. Regents Street have 3 days planned for December.
- BD commented they're to share the dates when they have them – 5th, 12th, 19th December are likely for Regents Street.
- JT commented there will be maps available, and it's all public sector funded.
- JB commented that the constitution states one of the first tasks as a SG after the AGM is choosing officers. In December there will be a need to elect finance, secretary, comms/marketing and chair. Normally the chair would pass to the vice-chair, and it's a busy time for JT. A better alternative than JB keeping it on until May could be for GM to take the position of chair moving forward.
- JB's preference is to step away after the AGM.

Action = KB or PT to make contact with SG members to ask their opinion on this

8.0 Date and Time of Next Meeting

- Before the AGM on 18th November 2020 at 5pm – tbc when to convene ahead of the AGM.

9.0 Subsequent Event

Subsequent to the SG meeting, an application to join the Steering Group as a Community member was received, with a request from the applicant that the requirement for applications to be received by Tuesday 20th October be waived. This request was considered by the SG who elected to sustain their previous decision and refuse the application. The SG will engage in conversation with the applicant and other Community representatives with the intent of involving those who will take an active and supportive role within the Forum.

Attachment One – AGM Organisation

MNF – 2020 AGM – November 2020

Draft Schedule of proposed activity

Date	Activity/Comments
August 2020	JB sends Chairman email to the membership to request them to save the date for the 18 th November AGM at 5pm (full details to follow) and to encourage members from all categories to come forward to take part in the steering group. Perhaps inform also that it is most likely to be a virtual meeting. Also offer the opportunity for members interested in joining to attend one of the SG meetings.
September SG Meeting Wednesday 16 th September 3pm	SG review and approve final arrangements and timings for the November AGM. SG to review proposed agenda for AGM SG to review/proposed any suggested amendments to the Articles of Association. Potential SG candidates to attend meeting if they would like to.
After September Steering Group meeting	Jeremy/Keith to email the membership to confirm the date, time, format and agenda of the AGM. In the email send out request for nominations to the Steering group with nomination forms and any other relevant information.
Monday 19 th October	Latest date to inform membership of the AGM meeting (place, date and time and agenda) as per the articles of association. (21 business days as per article)
Tuesday 20 th October	Proposed deadline for submission of nomination forms for steering group directors (20 Business Days ahead of the AGM – articles say no less than 10 business days).
October SG Meeting Wednesday 21 st October 3pm	SG to review final agenda for the AGM and approve final proposed amendments to the Articles of Association. SG to review nominations for directors to be sent out to the membership for voting. Potential SG candidates to attend meeting if they would like to.

<p>Monday 26th October</p>	<p>Voting email sent to membership with the list of steering group director nominations for election at the AGM (in similar format to normal). Email contains instructions on email/postal voting return to Hannah Kinnimont at Grosvenor with a deadline of 5pm on Monday 16th November.</p> <p>Email to include the brief reports from each of the relevant officers (Chair, Vice Chair, Treasurer, Secretary, Marketing and PPRC Chair). Perhaps also worth including a CIL update (maybe in chair summary).</p> <p>Request to members to provide any comments or queries on reports, if they have them, on the papers with their vote. We will collate and cover these queries at the AGM.</p> <p>Indicate deadline for any members submitting additional motions as well (4th Nov – as below).</p>
<p>Wednesday 4th November 2020 – 5pm</p>	<p>Deadline for members submitting any motions to the AGM (article 23.2)</p>
<p>Monday 16th November 2020 – 5pm</p>	<p>Deadline for email or postal/written voting forms for Steering Committee directors to be returned.</p> <p>Deadline also for members to provide comments/queries in relation to officers reports and updates previously circulated.</p>
<p>Wednesday 18th November 2020 – 5pm AGM To be held on Zoom</p>	<p>AGM meeting to be held virtually on Zoom. (Grosvenor/NWEC to collaborate on how best to set up the platform with the necessary membership participation that is required).</p> <p>Officers to speak for short period on their respective reports.</p> <p>Announcement of voting results for the election of new steering group directors.</p> <p>Propose to be a non-participating (verbal) zoom call. Perhaps we can allow members to use the chat function to raise anything during the meeting and then these can be covered at the end of the meeting (if not picked up by the speaker during?).</p>