



MAYFAIR NEIGHBOURHOOD FORUM

ANNUAL GENERAL MEETING 2020

MINUTES

1. Introduction - JB
 - JB welcomed all to the meeting
 - JB described the correspondence circulated asking members to apply to join the Steering Group. A good response had been received from Business and Resident members but further Community applications are sought. We propose the search for Community candidates should remain open for a couple more weeks, to seek more applications. When we've established who's available, we'll send information out and ask for votes in advance of December's meeting. At the next SG meeting the officers will be elected, and we want community members to have a say in this.
 - JB thanked the contributions of MLB, KG and KB who are stepping away after this meeting.
 - JB also thanked HK for secretarial role and AS for their help.
 - JB outlined housekeeping rules for the meeting.

2. Treasurer's report – BD
 - BD described there has been £2.5k spending on marketing, and £8k of planning costs with the current bank balance at £6.2k
 - There is a need to raise more money in time, however the forum's finances are adequate.

3. Communications report – JT
 - JT described the year for the marketing committee.
 - There hasn't been an in-person meeting, but activity has continued.
 - Namely it's the website, that's updated with minutes and decisions made.
 - 600 email recipients, that have been communicated with.
 - 387 twitter and 247 Instagram follower – with a target to grow this next year.
 - And there has been support in today's AGM.
 - The Mayfair Times have promoted the Forum's activity.
 - Next year's focus will galvanise membership behind marketing activities.
 - JT thanked JB for his position as chair, which he will leave before the December SG meeting. In his time, the plan has been implemented and CIL activity has begun.

4. Planning & Public Realm Committee report – Nigel Hughes

- NH discussed membership over the year and thanked the members who have joined meetings and provided their opinions.
- Meetings have been held post adoption of the Plan in December 2019.
- NH discussed what the group have been doing. The group's role is to ensure planning applications match with the Mayfair plan.
- 18 schemes of various sizes have been reviewed. When schemes have been of a significant size, or there has been a conflict of interest, there has been a joint presentation to the Steering Group too.
- The planning website is monitored too to see whether there are smaller schemes that relate to the plan.
- NH discussed the plan policies that have come up most frequently in reviews – including resident amenity.
- NH discussed public realm schemes that have been reviewed, including Grosvenor Square.
- NH discussed priorities for the group for the next year, e.g. continuing to promote awareness of the plan.

5. NCIL report – NH and DJ

- GM introduced the concept of NCIL and explained that the Forum has started on the next steps to accessing NCIL now the plan has been adopted.
- NH discussed the NCIL that's available to the Mayfair Neighbourhood Forum.
- At the beginning of the year, there was a community consultation on possible NCIL projects with a shortlist decided to take forward.
- DJ described the three detailed CIL applications to drawdown funding. – the study of licenced premises, reverse vending machines and the green corridor concept and design work.
- The study of licenced premises will be carried out by Gerald Eve, mapping A3 and A4 use classes covering locations, covers, deliveries and licence conditions. 3 annual updates are included in the study.
- The reverse vending machine concept will be run by Veolia and will be in a location to be confirmed. It'll promote recycling.
- The biggest project is to look at increasing the amount of greening across Mayfair.
- NH described that the CIL projects are community projects with a need for ideas and involvement.
- A formal governance structure for CIL is recommended to ensure compliance, legality and support.

6. Articles of Association amendments – KB

- KB described each of the 4 changes to the Articles that have been proposed by the SG; gender neutrality, increase in number of category members from 4 to 5, the rotation of directors through the SG and reduction in maximum term, and then control over non-attendance of Directors.
- There was support for all changes, with a need to update articles and put them on the website after the meeting.

7. Election of new SG members – KB

- KB described that MLB, KG and KB stepped down (one from each category) which combined with article change to 5 meant 2 vacancies in each of Resident, Community and Business categories.
- We have one candidate proposed for Community, but are keen to fill both spots, and so nomination period is to stay open until the start of December.
- 2 proposals received for each of residents and business categories.
- Each of Eric Scots Knight, Zaria Pinchbeck, Giles Easter and Piers Townley were put forward and voting in advance by 30 people provided majority in favour for all 4 candidates.
- There were introductions by each of the new Steering Group Directors.

8. AOB – Fr DR

- Peter Wetherell asked Nigel Hughes what the process of choosing the 3 NCIL projects.
- NH described the meeting in early 2020 where all residents' groups were represented, including the police and hotels too, and original 18 projects with sponsors were chosen. The aim was sponsors took the projects forward for funding. The 3 projects needed amenity society and councillor support, and then were put in to the CIL community.

9. Closing remarks

- JB welcomed all new SG members, and thanked everyone for the opportunity to act as Resident Chair of the Forum over the past year.

VOTING RESULTS – 2020 AGM

Do you support Zaria Pinchbeck joining the MNF Steering Group as a Resident Director?

- Yes - 23
- No - 1
- I don't wish to provide an answer – 6

Do you support Eric Scots-Knight joining the MNF Steering Group as a Resident Director?

- Yes - 23
- No - 4
- I don't wish to provide an answer – 3

Do you support Piers Townley joining the MNF Steering Group as a Business Director?

- Yes - 24
- No - 3
- I don't wish to provide an answer – 3

Do you support Giles Easter joining the MNF Steering Group as a Business Director?

- Yes - 20
- No - 3
- I don't wish to provide an answer – 7

Do you support changing all articles within the Articles of Association to read as gender neutral?

- Yes - 25
- No - 3
- I don't wish to provide an answer – 2

Do you support the adoption of the revised Article 6.11, as follows?

"6.11 When a Steering Group directorship vacancy arises under article 6.16 during the year and has not already been filled by the Steering Group, then that directorship will be open for election at the AGM and no other director from the same category will be expected to stand down or be re-elected. The maximum term for a Steering Group member without re-election should be one additional year beyond their normal date for re-election, unless the Steering Group vote in majority to keep a director in place, so as to avoid the loss of two directors from the same category in the same year and thus to provide continuity in the Group."

- Yes - 28
- No - 1
- I don't wish to provide an answer – 1

Do you support the adoption of a new article to 'Section 6- Steering Group', as follows?

"6.14 If any steering group member is absent for three consecutive steering group meetings, then the member will be deemed to have forfeited their position on the steering group unless they have provided a valid reason for non-attendance that is accepted by a majority vote of the steering group members at the first steering group meeting following the third meeting absence."

- Yes - 29
- No - 1
- I don't wish to provide an answer – 0

Do you support an increase in the maximum number of Steering Group directors in each category to five?

- Yes - 22
- No - 2
- I don't wish to provide an answer – 2